

Prior Approval Requirement for Equipment Purchase

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS- 07-01	2. Issuance Date: 01/17/2007
	3. Originating Office: Office of Head Start	
	4. Key Word: Equipment Purchase	

PROGRAM INSTRUCTION:

TO: Head Start and Early Head Start Grantees and Delegate Agencies

SUBJECT: Prior Approval Requirement for Equipment Purchase

INSTRUCTION:

The Department of Health and Human Services has revised its policy regarding the level at which grantees need prior approval to use grant funds to purchase equipment. Previously, grantees needed prior approval from their funding office to purchase any equipment whose value exceeded \$5,000. Prior approval is now required only when the value of the equipment to be purchased exceeds \$25,000.

Please direct any questions on this to your ACF Regional Office.

Channell Wilkins
Director
Office of Head Start

Prior Approval Requirement for Equipment Purchase. ACF-PI-HS-07-01. DHHS/ACF/OHS. 2007. English.